



# Eastern Oklahoma County Technology Center

## Sign Message Request Form

Name of Organization: \_\_\_\_\_

Name of Person Making Request: \_\_\_\_\_

Sign(s) on Which Message is to be Displayed: \_\_\_\_\_

Date(s) of Event: \_\_\_\_\_

Time Period for Message to be Shown: \_\_\_\_\_

Message Requested: \_\_\_\_\_

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Message requests will be accepted for any non-profit organization, school sponsored event, or event sponsored by non-profit organizations or municipality. Requests must be submitted at least two (2) weeks prior to the date(s) requested for the message to be displayed on the sign.

*Eastern Oklahoma County Technology Center* reserves the right to disapprove any request or make adjustments to the requested message due to space constraints.

Please mail or fax requests to: Kyla Collier, BIS Secretary  
Eastern Oklahoma County Technology Center  
Choctaw, OK 73020  
Fax: 405-390-9598

Signature of requesting individual: \_\_\_\_\_

Date of request: \_\_\_\_\_ Contact phone number: \_\_\_\_\_